

MEETING OF THE ROUND VALLEY AREA MUNICIPAL ADVISORY COUNCIL (RVAMAC)

Wednesday, February 5, 2020, at 6:00 PM

Library Commons - 23925 Howard Street, Covelo, CA

Mailing Address: PO Box 372, Covelo, CA 95428

www.MAC.RoundValley.org

Agenda

1. Call to Order
2. Roll call & Introductions
3. Approval of Agenda and October 2, 2019 and January 8, 2020 Meeting Minutes
4. Public Comment & Announcements on non-agenda items
5. Discussion & Public Comment: Community Foundation presentation by John Marshall.
6. Discussion & Public Comment: Forest Reciprocity Group Presentation and discussion on how the work relates to fire prevention, economic development, and housing development.
7. Discussion & Public Comment: How might our community access some of the funds Governor Newsome intends to set aside to combat the homeless in California
8. Discussion & Public Comment: Jesse Alvarado to address the Council regarding the town makeover project
9. Discussion, Public Comment, and Possible Action:
 - a. Discuss Tri Counties Bank possible closure of the Covelo Branch and possible development of an official letter from the RVAMAC to the appropriate agency.
 - b. Letter to the County planning and building department requesting any information regarding this property and any proposed application for a change of use zoning.
10. Reports from Working Groups and Public Comment:
 - a. Community Outreach
 - b. Fire and Disaster Preparedness
 - c. Reviewing County Budgets and other County review processes
 - d. Any other group so inclined
11. Discussion, Public Comment, and Possible Action: Shall the Council take an active role in supporting the census in the MAC area? Should a working group or a committee be formed toward this end?
12. Discussion, Public Comment, and Possible Action on Procedural Matters:
 - a. Email addresses for Council members
 - b. Discuss if Google groups should be kept or deleted, considering Brown Act rules.
 - c. Process for drafting agenda – see attached proposed language submitted by Charles Sargenti.
 - d. Discussion of creation of bylaws and establish a committee to work on this.
 - e. Discuss development of letterhead and logo and establish a committee to work on this.
 - f. Committee reporting requirements
13. Future Agenda Items for Next Meeting
14. Adjournment

Discussion and Possible Action: Bylaw: Agenda

1. Neither Policy 51 nor the Brown Act assign the preparation of the meeting agenda to any specific officer. In some instances this is the duty of the Chair or President, however, Policy 51 does not reference these terms, instead referring to a Presiding Officer without specifically stating the duties of same. In other instances it is the duty of the Secretary to prepare the agenda. **2.** No one person “sets” the agenda, rather it is a collaborative effort of all members of the Council and suggestions from the public. **3.** The individual who prepares the agenda does so by collecting agenda item input from the Council members and suggestions from the public. **4.** The Secretary is the Council officer best positioned to carry out these tasks, therefore the Secretary shall be the designated officer for doing so. **5.** In the event the Secretary is unable to do so in the event of illness or other circumstance the Presiding Officer shall appoint another Council member to do so during the Secretary’s incapacity. **6.** A call for agenda items shall go out on the Friends of the RVAMAC google group email and/or by other expeditious means ten days prior to the anticipated meeting (one week prior to the deadline under the Brown Act for posting the agenda). The cutoff for receiving input for agenda items shall be five days prior to the meeting (accepting late input will be the discretion of the Secretary). Four days prior to the meeting the Secretary shall circulate a draft agenda to the Council members via the Council group email or by other means providing timely receipt of the draft agenda by Council members. Prior to noon on the Sunday preceding the meeting any responses to the draft agenda must be received by the Secretary to be included in any correction or revision of the agenda. The Secretary shall publish the agenda by email to the Friends group email, by posting to the Council website, and by posting on the Covelo Community Watch and News ...and Events! Facebook page, and by any other means directed by Council, prior to 6 p.m. of the Sunday prior to the meeting. **7.** After call to order and roll call, the Council shall approve the agenda by consensus before proceeding. Any agenda items not approved will be opened to discussion and, if not resolved, tabled pending the next meeting. Any dispute regarding items submitted by Council members, but not included on the agenda, will be heard at this time. **8.** The Secretary shall make paper copies of the agenda available for the public at the meeting.