

Action Minutes of the regular meeting of the Round Valley Area Municipal Advisory Council (RVAMAC)  
Held Wednesday, October 5, 2022

Online by Zoom at URL <https://zoom.us/j/2324039636>

The meeting was called to order by Presiding Officer Charles Sargenti at 6:01 p.m.

1. The meeting was attended by the following persons:

**Council members**

Lew Chichester, Charles Sargenti (Alternate), Kathy Britton, Dane Downing, Jessica Stull-Otto (quorum reached)

**Officials**

Travis Kilmer, Mendocino County Executive Office Disaster Recovery Field Coordinator; Matt Kendall, Mendocino County Sheriff; John Haschak, 3<sup>rd</sup> District Supervisor; Scott Cratty, Mendocino Fire Safe Council; Garrett James, OES.

**General Public**

Kay Richards, Mary Jane Cummings, Lourance Hall, Auralee 123

2. **Action taken:** Motion to approve the agenda by Lew and 2<sup>nd</sup> by Kathy. Comments: Jessica: guidelines draft was approved at the last meeting so should not be draft as noted in the agenda; Charles: should be draft until final version approved; Dane: there were no objections to that draft and we approved it as presented knowing it could be changed over time so it was approved and we don't need it on the agenda; John: sent issue to County Counsel but did not hear back; Charles: if no issues now we can amend it as needed. **NO VOTE TAKEN.**
3. **Action taken:** Resolution authorizing remote teleconference meetings was approved by roll call vote: Lew yes, Kathy yes, Dane yes, Jessica yes.
4. **Non-Agenda Items:**  
**Announcements:** Jessica: Clean CA grant/downtown beautification project will hold a public meeting on-line only on October 19, 2022, at 6pm She did not have an agenda or flier from CalTrans to share. Lew will be in Community Room for public access for this meeting. The RVC Water District is collecting addresses for voluntary water quality domestic well testing; contact her or RVCWD if you want your potable water tested.
5. **Reports from County officials & Public Comment**  
Scott Cratty, Mendocino Fire Safe Council: looking for Covelo contractors or local fire departments to work on their grant projects; update on projects in and around Round Valley; for more information go to Firesafemendocino.org; Measure P: looking for the RVAMAC to endorse it; if P passes, current sales tax percentage will not increase but simply continue rather than sunset; P is for fire services and fire prevention. 90% of 1/4% of sales tax goes to county fire departments. Covelo will get approximately \$152,000 a year "best guess" from Measure P. Scott Cratty asked RVAMAC to send letter of support for Measure P to post on their website; Charles asked for language for the letter; Jessica asked whether the MAC can take a public position on a ballot matter; Scott said Laytonville did it so it must be legal – check with someone who has done it rather than County Counsel because it is faster.  
Travis Kilmer: no projects focusing on RVA currently; met with Lew and Lourance in Ukiah re

upcoming projects.

\_\_\_\_\_ Matt Kendall: 7 new corrections officers sworn in last month; hiring civilian coroner internally; fire season not over; report abandoned houses if vandalized or a nuisance; officer recruitment needs continue.

\_\_\_\_\_ John Haschak: dead tree cleanup getting a declaration of emergency, hopefully, for state funds; issue at County Counsel momentarily. Cannabis Department moving to Willits. Mental health services meeting held at Covelo today. On October 9 event for National Hispanic Heritage Month opens at 12pm at Museum. Blue Zones communit kickoff event to be held at October 9 at 1pm at Recreation Grove in Willits. Measures O and P extends and redirects previous tax measure to library funding and fire safe funding. Thanks to all for work on Free Dump Days. CDBG approved for \$500,000 to clean up RV. County needs an MOU with RVIT for scope of work. Terms of RVAMAC members are up in January – who is going to be a 3 or 4 year term? Who wants to be appointed to the board by John? Who wants to be re-appointed by John? Contact John if anyone is interested.

**6. Action taken on non-agenda item:** Charles asks if the RVAMAC can send a letter endorsing a ballot measure. John says “I think it is alright. We have not heard otherwise.”  
**Charles asks for action on letter:** Lew moves to send letter of support, Scott says MAC can vote to endorse rather than send a letter; Lew asks for objections to endorsing; no objections; roll call vote: Lew yes, Charles yes, Kathy yes, Dane yes, Jessica abstains. **MOTION PASSES.** Scott Cratty is advised that the RVAMAC endorses Measure P.

**5. Action Taken:** Lew moves to hire MAC Secretary to pay \$22/hour for 4 hour cap, no 2<sup>nd</sup> needed per new guidelines; roll call: Jessica yes, Dane yes, Kathy yes, Lew yes, Charles yes. Kay Richards hired as MAC secretary to prepare meeting minutes. Deadline for minutes is one week before each meeting. Jessica asks who should prepare the minutes for the previous 4 months that are overdue. Charles suggests Secretary should. No apparent objection. Overdue minutes are to be submitted by MAC Secretary as quickly as possible.

**6. Action taken:** Lew proposes changes to MAC Guiding Principles - DRAFT: In Section II(b) add that those wishing to speak on a particular topic on the agenda should remain mindful the regular RVAMAC meetings are monthly and last two hours and that comments and discussion of agenda items need to be organized and concise. May be need to limit comments to 3 minutes. If more time needed, continue the agenda item or schedule a special meeting.

Jessica asks if there should be a hard stop at 8pm; or just note in chat if a member needs to leave the meeting and continue the meeting.

Lew moves for 8pm hard stop of regular MAC meetings and that any unfinished items be continued to next meeting if necessary; Kathy 2<sup>nd</sup>; roll call vote: Dane yes, Jessica yes, Lew yes, Kathy yes, Charles yes. **MOTION PASSES.**

**7. Treasurer's Report & Possible Action**

Dane reports \$2400 remaining. Charles asks if anyone thinks preprinted stationery and address stamp for the MAC is a good idea. Dane suggests preprinted envelopes with postage affixed; costs need research; continue to next meeting. **NO ACTION TAKEN.**

**8. Adjournment:** No further action was taken and meeting adjourned without motion at 7:29pm..